

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF THE MEETING OF THE
LIBRARY BOARD OF TRUSTEES**

Day: Thursday
Date: February 12, 2026
Time: Beginning at 5:30 pm
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William
Carson City, NV 89701

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Library Board of Trustees meeting at www.carsoncity.gov/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: jholt@carsoncity.gov. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

I. Call to Order - Library Board of Trustees

II. Roll Call

III. Public Comment:**

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

IV. For Possible Action: Approval of minutes

IV.a January 8, 2026
[Click Here for Staff Report](#)

V. For Discussion Only:

V.a For Discussion Only: Discussion and presentation from the Friends of the Carson City Library regarding activities of the organization.
[Click Here for Staff Report](#)

VI. Non-Action Items:

VI.a Library Director's administrative reports.

[Click Here for Staff Report](#)

VI.b Trustees' reports, announcements, and requests for information.

[Click Here for Staff Report](#)

VII. Public Comment:**

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

VIII. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** – The Library Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the Library Board of Trustees agenda as an item upon which action may be taken. Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of the meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak. Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and would not be subject to a three-minute time limitation.

Agenda Management Notice: Items on the agenda may be taken out of order, the public body may combine two or more agenda items for consideration, and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material regarding any of the items listed on the agenda, please contact Joy Holt, Library Director, in writing at 900 N. Roop St., Carson City, NV 89701 or at jholt@carsoncity.gov, or by phone at (775) 283-7554 at least 24 hours in advance.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Carson City Library Administrative Office in writing at 900 N. Roop St., Carson City NV 89701, or by calling (775) 887-2244, ext. 7554 at least 24 hours in advance.

This agenda and backup information are available on the City's website at www.carsoncity.gov/granicus and at the Carson City Library, 900 N. Roop St., Carson City, Nevada (775) 283-7554.

This notice has been posted at the following locations:

Carson City Library, 900 N. Roop St.

<http://www.carsoncitylibrary.org/about/board/meetings-and-notices>

www.carsoncity.gov/granicus

<http://notice.nv.gov>



STAFF REPORT

Report To: Library Board of Trustees **Meeting Date:** February 12, 2026
Staff Contact: Joy Holt, Library Director
Agenda Title: January 8, 2026
Agenda Action: Formal Action / Motion **Time Requested:** 5 minutes

Proposed Motion

I move to approve the meeting minutes for January 8, 2026.

Board's Strategic Goal

N/A

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):

[01-08-2026 Draft Minutes.pdf](#)

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

CARSON CITY LIBRARY BOARD OF TRUSTEES (LBOT)

Draft Minutes of the

January 8, 2026 Regular Meeting

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A regular meeting of the Carson City Library Board of Trustees was scheduled for 5:30 p.m. on Thursday, January 8, 2026 in the Carson City Community Center Robert “Bob” Crowell Board Room, 851 East William Street, Carson City, Nevada 89701.

PRESENT: Chair Sari Nichols
Trustee Anne Lenhares
Trustee Elizabeth Markle
Trustee Reena Spansail

STAFF: Adam Tully, Deputy District Attorney
Joy Holt, Library Director
Zach Pettit, Public Meetings Clerk

NOTE: A recording of these proceedings, the Library Board’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Public Meetings Division of the Carson City Clerk’s Office, during regular business hours. For minutes and audio recordings of this Board’s meetings, please visit <https://www.carson.org/government/city-meetings>.

I. CALL TO ORDER

(5:30:55) – Chair Nichols called the meeting to order at 5:30 p.m.

II. ROLL CALL

(5:31:07) – Roll was called; a quorum was present. Vice Chair Lucas was absent from this meeting.

III. PUBLIC COMMENT

(5:31:26) – Chair Nichols entertained public comments; however, none were forthcoming.

IV. FOR POSSIBLE ACTION – APPROVAL OF MINUTES OF PREVIOUS MEETING

IV.a. DECEMBER 11, 2025

(5:31:48) – Chair Nichols introduced the item and entertained changes, comments, and/or a motion.

(5:32:05) – Chair Nichols pointed out that a change needed to be made under the adjournment, adding that the meeting was adjourned by Vice Chair Lucas and not herself.

(5:32:35) – MOTION: Trustee Lenhares moved to approve the December 11, 2025 meeting minutes with the necessary change as mentioned. Trustee Spansail seconded the motion. The motion carried 4-0-0.

V. NON-ACTION ITEMS

CARSON CITY LIBRARY BOARD OF TRUSTEES (LBOT)

**Draft Minutes of the
January 8, 2026 Regular Meeting
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V.a LIBRARY DIRECTOR'S ADMINISTRATIVE REPORTS.

(5:33:13) – Chair Nichols introduced the item. Ms. Holt referenced the Staff Report and Supporting Materials, all of which are incorporated into the record.

(5:33:41) – Trustee Spansail questioned if the costs associated with powering the building have gone up, noting that 48% of the budgeted funds for power have been used thus far. Ms. Holt explained that the number is right on target, reasoning that there are only six months left until the end of the fiscal year. She added that the numbers for power are increasing citywide.

(5:34:21) – Trustee Markle inquired why vehicle fuel/oil is up 279%. Ms. Holt responded that there's a direct correlation between the overage and the cost of fuel being higher than what was originally budgeted for. She added that there's a contingency fund for line items of this nature and provided that the Library will be under budget enough to cover the overage. Chair Nichols reiterated that the number represents a rather large increase and suggested Ms. Holt reach out to the fleet and ask for a listing, reasoning that it's possible the Library is being charged for someone else's fuel. Ms. Holt stated that it's unlikely that Finance wouldn't catch that, but that she was happy to reach out and ask.

(5:37:15) – Trustee Lenhares requested clarification about the community programming year-to-date amount of \$7,211.33. Ms. Holt explained that gift fund budget overages are common early in the fiscal year since Finance initially allocates only a small amount to the gift fund budget until donations from Friends of the Library are received. Each late fall or early winter, the Library completes an augmentation to pull forward the full gift fund balance, which becomes visible around February and includes approximately \$65,000 from Friends. Ms. Holt noted that while money is deposited, current reports do not yet reflect funds requested for community programming. Chair Nichols asked if the numbers are revised in February, and Ms. Holt confirmed she submits an augmentation form at that time to distribute the total available funds across line items.

(5:41:30) – Trustee Lenhares asked for a definition of what an encumbrance is. Ms. Holt explained that an encumbrance is money that the Library knows it will need to spend but hasn't yet spent. An example was provided where the Library might order \$3,000 worth of books and not pay for the books until later, meaning that \$3,000 was encumbered. Trustee Lenhares questioned if all the gift fund money is from the Friends of the Library. Ms. Holt responded that the gift fund is funded by donations and bequests but added that a significant boost is provided to the fund each year when the Friends donate. She concluded that the community programming line item is Friends of the Library money and is used to fund all community programming aside from Summer Reading.

(5:45:50) – Ms. Holt reported that an internal candidate has verbally accepted the Senior Library Assistant position after the recent external hire did not work out. She noted that another vacancy will be created once the acceptance is formalized. The Administrative Clerk and Workforce Development positions remain open, and Ms. Holt expressed her goal to fill the Workforce Development role by the end of January. Additional discussion included social services and programming offered by the Library as well as information related to Library grants.

CARSON CITY LIBRARY BOARD OF TRUSTEES (LBOT)

**Draft Minutes of the
January 8, 2026 Regular Meeting
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(5:54:16) – Trustee Lenhares asked about the usage of Spanish-language books. Ms. Holt responded that the current level of usage is about what she anticipated, acknowledging that this demographic is challenging to market towards. An inventory review showed that only 20% of the Spanish-language collection has not circulated in the past five years.

(5:57:00) – Trustee Lenhares questioned how heavily reliant the Library is on grants. Ms. Holt explained that the Library is not heavily reliant on grants by design and avoids applying for those that cannot be sustained beyond the grant period. For example, if a grant funds a staff position, the Library must have a plan to maintain that position after the grant ends; otherwise, the program would not be sustainable. She noted that federal funding through the Institute of Museum and Library Services (IMLS), which supports LSDA grants, has faced repeated threats of elimination, making reliance on such funding risky. As a result, the Library remains almost completely non-reliant on federal money. While Ms. Holt plans to pursue more grants in the future, she only applies for those that can be supported long-term and has avoided competitive grants recently due to staffing limitations.

(6:01:30) – Ms. Holt stated that the Library held its first strategic plan workshops on Wednesday, January 7, 2026, adding that they didn't have quite the turnout that she had anticipated. Trustee Lenhares pointed out that the media regarding the workshop didn't convey that it was a two-part workshop, requiring a commitment of two four-hour segments spread across two days given that the workshops were iterative. Ms. Holt highlighted a significant increase in the number of electronic surveys received, noting nearly 300 were received this year. Discussion ensued about how to better advertise and host the workshops in the future.

(6:09:00) – Trustee Spansail inquired about what kind of turnout the workshops received the last time they were held for the strategic plan. Ms. Holt answered that there were about five people per session, and that the workshops were held at the Sheriff's Department.

V.b TRUSTEES' REPORTS, ANNOUNCEMENTS, AND REQUESTS FOR INFORMATION.

(6:11:16) – Chair Nichols introduced the item. Trustee Lenhares reminded Ms. Holt about her request for a Friends report in February and an update on how things have been going since the Library made the switch to working with Ingram Content Group.

VI. PUBLIC COMMENT

(6:12:04) – Chair Nichols entertained final public comments; however, none were forthcoming.

VII. FOR POSSIBLE ACTION: TO ADJOURN

(6:12:25) – Chairperson Nichols adjourned the meeting at 6:12 p.m.

The Minutes of the January 8, 2026 Carson City Library Board of Trustees meeting are so approved this 12th day of February 2026.



STAFF REPORT

Report To: Library Board of Trustees **Meeting Date:** February 12, 2026
Staff Contact: Joy Holt, Library Director
Agenda Title: For Discussion Only: Discussion and presentation from the Friends of the Carson City Library regarding activities of the organization.
Agenda Action: Other / Presentation **Time Requested:** 15 minutes

Proposed Motion

N/A

Board's Strategic Goal

N/A

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



STAFF REPORT

Report To: Library Board of Trustees **Meeting Date:** February 12, 2026
Staff Contact: Joy Holt, Library Director
Agenda Title: Library Director's administrative reports.
Agenda Action: Other / Presentation **Time Requested:** 15 minutes

Proposed Motion

N/A

Board's Strategic Goal

N/A

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):

[101 GENERAL FUND BOARD REPORT_FEBRUARY_2026.pdf](#)

[230 GIFT FUND BOARD REPORT_FEBRUARY_2026.pdf](#)

[275 GRANT FUND BOARD REPORT_FEBRUARY_2026.pdf](#)

[Library Director Report_02122026.pdf](#)

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

101 GENERAL FUND FY26**AS OF****2/3/2026**

Org	Object	Description	Original Budget	Revised Budget	YTD Expenses	Encumbrances	Remaining Budget	% Used
1016200	500101	SALARIES	1,110,557.00	1,110,557.00	547,551.43	0.00	563,005.57	49%
1016200	500102	HOURLY/SEASONAL	60,000.00	60,000.00	22,772.21	0.00	37,227.79	38%
1016200	500103	ADMINISTRATIVE PAY	0.00	0.00	0.00	0.00	0.00	
1016200	500106	MANAGEMENT LEAVE PAY	0.00	0.00	5,926.72	0.00	-5,926.72	
1016200	500107	ANNUAL LEAVE PAYOFF	0.00	0.00	4,863.96	0.00	-4,863.96	
1016200	500108	SICK LEAVE PAY	0.00	0.00	0.00	0.00	0.00	
1016200	500111	OVERTIME	0.00	0.00	2,281.30	0.00	-2,281.30	
1016200	500114	F L S A	0.00	0.00	0.00	0.00	0.00	
1016200	500116	HOLIDAY PAY	0.00	0.00	2,246.70	0.00	-2,246.70	
1016200	500125	TEMPORARY STAFFING	37,000.00	37,000.00	3,014.15	0.00	33,985.85	8%
1016200	500225	MEDICARE	16,609.00	16,609.00	8,374.54	0.00	8,234.46	50%
1016200	500230	RETIREMENT	350,839.00	350,839.00	160,150.60	0.00	190,688.40	46%
1016200	500240	GROUP INSURANCE	189,108.00	189,108.00	54,038.23	0.00	135,069.77	29%
1016200	500250	WORKERS' COMPENSATION	43,835.00	43,835.00	18,388.88	0.00	25,446.12	42%
1016200	500260	EDUCATION INCENTIVE	0.00	0.00	0.00	0.00	0.00	
1016200	500271	PHONE ALLOWANCE	960.00	960.00	480.00	0.00	480.00	50%
1016200	500309	PROFESSIONAL SERVICES	20,000.00	20,000.00	8,690.03	0.00	11,309.97	43%
1016200	500330	TRAINING	8,000.00	8,000.00	411.76	0.00	7,588.24	5%
1016200	500346	FACILITY CONTRACT	950.00	950.00	0.00	0.00	950.00	0%
1016200	500349	CONTRACTUAL SERVICES	31,991.00	31,991.00	29,572.00	0.00	2,419.00	92%
1016200	500430	EQUIPMENT REPAIR & MAINT	890.00	890.00	0.00	0.00	890.00	0%
1016200	500433	SOFTWARE MAINTENANCE COST	36,073.00	36,073.00	33,187.87	0.00	2,885.13	92%
1016200	500434	BUILDING REPAIR & MAINT	471.00	471.00	0.00	0.00	471.00	0%
1016200	500444	OFFICE EQUIPMENT RENTAL	2,575.00	2,575.00	0.00	0.00	2,575.00	0%
1016200	500540	PUBLICITY/SPECIAL EVENTS	5,640.00	5,640.00	2,844.95	0.00	2,795.05	50%
1016200	500542	PRINTING/ADVERTISING	5,000.00	5,000.00	654.94	0.00	4,345.06	13%
1016200	500545	MEMBERSHIP / PUBLICATIONS	1,500.00	1,500.00	528.33	0.00	971.67	35%
1016200	500580	TRAVEL	3,500.00	3,500.00	130.00	0.00	3,370.00	4%

101 GENERAL FUND FY26**AS OF****2/3/2026**

Org	Object	Description	Original Budget	Revised Budget	YTD Expenses	Encumbrances	Remaining Budget	% Used
1016200	500601	OFFICE SUPPLIES	8,000.00	8,000.00	7,396.57	0.00	603.43	92%
1016200	500602	POSTAGE/SHIPPING	12,000.00	12,000.00	7,231.59	0.00	4,768.41	60%
1016200	500625	OPERATING SUPPLIES	22,688.00	22,688.00	13,074.33	0.00	9,613.67	58%
1016200	500643	JANITORIAL SUPPLIES	4,800.00	4,800.00	3,377.01	0.00	1,422.99	70%
1016200	500645	BOOKS/ PERIODICALS/ PUBLICATIO	229,340.00	229,340.00	126,877.90	26,280.67	76,181.43	55%
1016200	500660	VEHICLE FUEL/OIL	420.00	420.00	1,288.10	0.00	-868.10	307%
1016200	500675	SMALL FURNISHINGS	5,500.00	5,500.00	5,500.00	0.00	0.00	100%
1016200	500680	GIFTS & DONATIONS	0.00	0.00	0.00	0.00	0.00	
1016200	500710	TELEPHONE	17,411.00	17,411.00	6,414.27	0.00	10,996.73	37%
1016200	500712	POWER	23,000.00	23,000.00	12,406.26	0.00	10,593.74	54%
1016200	500713	HEATING	10,730.00	10,730.00	1,504.79	0.00	9,225.21	14%
1016200	500950	ISC: FLEET MANAGEMENT	3,210.00	3,210.00	1,605.00	0.00	1,605.00	50%
1016200	502450	CASH SHORT/OVER	0.00	0.00	-2.00	0.00	2.00	
1016200	507743	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	
1016200	507745	POOL SLIDE REFURBISHING	0.00	0.00	0.00	0.00	0.00	
1016200	500241	CITY HSA CONTRIBUTION	7,800.00	7,800.00	7,605.95	0.00	194.05	98%
1016200	507760	CAP OUTLAY-LEASES	0.00	0.00	0.00	0.00	0.00	
1016200	509110	LEASE INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	
1016200	508110	LEASE PRINCIPAL	0.00	0.00	0.00	0.00	0.00	
TOTALS			2,270,397.00	2,270,397.00	1,100,388.37	26,280.67	1,143,727.96	48%

230 GIFT FUND FY26
AS OF
2/4/2026

Org	Object	Description	Original Budget	Revised Budget	YTD Expenses	Encumbrances	Remaining Budget	% Used
2306200	500102	HOURLY/SEASONAL	0.00	0.00	0.00	0.00	0.00	
2306200	500111	OVERTIME	0.00	0.00	0.00	0.00	0.00	
2306200	500125	TEMPORARY STAFFING	0.00	0.00	0.00	0.00	0.00	
2306200	500225	MEDICARE	0.00	0.00	0.00	0.00	0.00	
2306200	500250	WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	
2306200	500309	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	
2306200	500570	CC DOWNTOWN FLOWERS	0.00	0.00	0.00	0.00	0.00	
2306200	500571	FACILITY FFE NON-CAPITAL	0.00	0.00	0.00	0.00	0.00	
2306200	500573	FACILITY FF FRIENDS NON-CAP	0.00	0.00	0.00	0.00	0.00	
2306200	500580	TRAVEL	0.00	0.00	0.00	0.00	0.00	
2306200	500618	COMMUNITY PROGRAMMING	1,000.00	1,000.00	7,840.39	0.00	-6,840.39	784%
2306200	500623	COLLECTION - FOL	1,000.00	1,000.00	31,796.70	0.00	-30,796.70	3180%
2306200	500625	OPERATING SUPPLIES	1,000.00	1,000.00	187.08	0.00	812.92	19%
2306200	500630	CUSTODIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	
2306200	500631	YOUTH PROGRAMMING	0.00	0.00	0.00	0.00	0.00	
2306200	500632	NATIONAL LIBRARY WEEK	0.00	0.00	0.00	0.00	0.00	
2306200	500635	NOD \$5 INDIGENT LEGAL SERVICE	0.00	0.00	0.00	0.00	0.00	
2306200	500636	LABORATORY EXPENSES	0.00	0.00	0.00	0.00	0.00	
2306200	500639	MOBILE MAKERSPACE - MATCH	0.00	0.00	0.00	0.00	0.00	
2306200	500645	BOOKS/ PERIODICALS/ PUBLICATIO	2,500.00	2,500.00	5,905.06	934.71	-4,339.77	236%
2306200	500685	OPERATING HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	
2306200	500699	UNDESIGNATED AMOUNTS	0.00	0.00	0.00	0.00	0.00	
2306200	501225	GRANT - OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	
2306200	501475	SUMMER LEARNING PROGRAM	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
2306200	502450	CASH SHORT/OVER	0.00	0.00	0.00	0.00	0.00	
2306200	507743	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	
2306200	593000	UNRESERVED FUND BALANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
2306200	501240	CAPITAL CITY READS	500.00	500.00	0.00	0.00	500.00	0%
2306200	501241	DIGITAL COLLECTION	250.00	250.00	6,035.75	0.00	-5,785.75	2414%
2306200	501242	SUMMER READING PROGRAM FOL	250.00	250.00	0.00	0.00	250.00	0%
		TOTALS	12,500.00	12,500.00	51,764.98	934.71	-40,199.69	414%

275 GRANTS FY26**AS OF****2/4/2026**

Org	Object	Description	Original Budget	Revised Budget	YTD Expenses	Encumbrances	Remaining Budget	% Used
2756200	500101	SALARIES	85,813.00	85,813.00	48,834.66	0.00	36,978.34	57%
2756200	500102	HOURLY/SEASONAL	0.00	0.00	0.00	0.00	0.00	
2756200	500111	OVERTIME	0.00	0.00	0.00	0.00	0.00	
2756200	500225	MEDICARE	1,244.00	1,244.00	708.14	0.00	535.86	57%
2756200	500230	RETIREMENT	31,536.00	31,536.00	17,861.07	0.00	13,674.93	57%
2756200	500240	GROUP INSURANCE	12,033.00	12,033.00	6,383.10	0.00	5,649.90	53%
2756200	500250	WORKERS' COMPENSATION	2,798.00	2,798.00	769.41	0.00	2,028.59	27%
2756200	501201	GRANT - SALARIES	0.00	0.00	0.00	0.00	0.00	
2756200	501202	GRANT - BENEFITS	0.00	0.00	0.00	0.00	0.00	
2756200	501225	GRANT - OPERATING SUPPLIES	0.00	0.00	196,532.62	35,000.00	-231,532.62	
2756200	507010	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	
		TOTALS	133,424.00	133,424.00	271,089.00	35,000.00	-172,665.00	203%

Library Director's Report

Library Director: Joy Holt

Library Board of Trustees Meeting: February 12, 2026



Staffing Updates:

- ❖ 1 Senior Library Assistant has been reposted.
- ❖ 1 part-time Administrative Clerk position is open.
- ❖ 1 Workforce Development and Social Services Coordinator position is open.

Programming and Outreach Events:

February 2026 Highlights

Community Partner Programs:

- Local Trivia with Carson City Park Rangers
 - Saturday, Feb 7 @ 10:30 AM
 - Interactive trivia focused on local parks & wildlife
- Hike the Tahoe Rim Trail Presentation
 - Tuesday, Feb 3 @ 5:30 PM
 - Informational presentation for hikers and outdoor enthusiasts
- Fremont Elementary 3rd Grade Tours
 - Wed, Feb 18 & Fri, Feb 20 @ 10:30 AM
- Author & Dog Trainer Workshops with Kendall Brown:
 - When: First Saturday of each month @ 2:00 PM
 - Length: 1 hour
 - Cost: Free

Special February Programs:

- Valentine's Card Craft
 - Sunday, Feb 1 @ 2:00 PM
- Pete the Cat Day
 - Wednesday, Feb 4 @ 6:30 PM
- Make Your Own Library Card & Book Art
 - Saturday, Feb 7 @ 1:00 PM
- Valentine's Read-In
 - Tuesday, Feb 10 @ 6:00 PM
- Flower Bouquet Craft
 - Thursday, Feb 12 @ 11:30 AM
- President's Day Virtual Monuments Tour
 - Tuesday, Feb 17 @ 11:30 AM-5:30 PM
- Braided Bracelet Craft (*60th Anniversary Event*)
 - Thursday, Feb 26 @ 11:30 AM-12:30 PM
- Pokémon Day Celebration
 - Friday, Feb 27 @ 4:00 PM

Additional Information:

- Next Strategic Planning Workshop will take place the 3rd week of February. We are still on schedule to wrap up in April.
- Winter Ready Challenge Results:
 - Minutes Read: 659,375 (original goal was 500,000)
 - Completions: 199 equaling a 46% completion rate



STAFF REPORT

Report To: Library Board of Trustees **Meeting Date:** February 12, 2026
Staff Contact: Joy Holt, Library Director
Agenda Title: Trustees' reports, announcements, and requests for information.
Agenda Action: Other / Presentation **Time Requested:** 5 minutes.

Proposed Motion

N/A

Board's Strategic Goal

N/A

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)