

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF THE MEETING OF THE
LIBRARY BOARD OF TRUSTEES**

Day: Thursday
Date: February 13, 2025
Time: Beginning at 5:30 pm
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William
Carson City, NV 89701

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Library Board of Trustees meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: jholt@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

I. Call to Order - Library Board of Trustees

II. Roll Call

III. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body..

IV. FOR POSSIBLE ACTION – Approval of minutes.

IV.a January 9, 2025
[Click Here for Staff Report](#)

V. Non-Action Items:

V.a Library Director representative administrative reports.
[Click Here for Staff Report](#)

V.b Trustees’ announcements & request for information.
[Click Here for Staff Report](#)

VI. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

VII. FOR POSSIBLE ACTION: To Adjourn.

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****PUBLIC COMMENT LIMITATIONS** – The Library Board of Trustees will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the Library Board of Trustees agenda as an item upon which action may be taken. Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak. Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and would not be subject to a three-minute time limitation.

Agenda Management Notice: Items on the agenda may be taken out of order, the public body may combine two or more agenda items for consideration, and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material regarding any of the items listed on the agenda, please contact Joy Holt, Library Director, in writing at 900 N. Roop St., Carson City, NV 89701 or at jholt@carson.org, or by phone at (775) 283-7554 at least 24 hours in advance.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Carson City Library Administrative Office in writing at 900 N. Roop St., Carson City NV 89701, or by calling (775) 887-2244, ext. 7554 at least 24 hours in advance.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the Carson City Library, 900 N. Roop St., Carson City, Nevada (775) 283-7554.

This notice has been posted at the following locations:
Carson City Library, 900 N. Roop St., Carson City, NV 89701 Carson City
<http://www.carsoncitylibrary.org/about/board/meetings-and-notices>
www.carson.org/agendas
<http://notice.nv.gov>



STAFF REPORT

Report To:

Meeting Date:

February 13, 2025

Staff Contact:

Agenda Title: January 9, 2025

Agenda Action: Formal Action / Motion

Time Requested:

Proposed Motion

Board's Strategic Goal

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):

[01-09-2025 Draft Minutes.pdf](#)

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

CARSON CITY LIBRARY BOARD OF TRUSTEES (LBOT)

**Draft Minutes of the
January 9, 2025 Regular Meeting
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A regular meeting of the Carson City Library Board of Trustees was scheduled for 5:30 p.m. on Thursday, January 9, 2025 in the Carson City Community Center Robert “Bob” Crowell Board Room, 851 East William Street, Carson City, Nevada 89701.

PRESENT: Chairperson Sarena Nichols
Vice Chair Beth Lucas
Trustee Deborah Case
Trustee Elizabeth Markle

STAFF: Mihaela Neagos, Deputy District Attorney
Joy Holt, Library Director
Briana Munoz, Public Meetings Clerk

NOTE: A recording of these proceedings, the Library Board’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Public Meetings Division of the Carson City Clerk’s Office, during regular business hours. For minutes and audio recordings of this Board’s meetings, please visit <https://www.carson.org/government/city-meetings>.

I. CALL TO ORDER - ROLL CALL

(5:31:20) – Chair Nichols called the meeting to order at 5:31 p.m. Roll was called; a quorum was present. Trustee Olivas was absent from this meeting.

II. PUBLIC COMMENT

(5:31:44) – Chair Nichols entertained public comments; however, none were forthcoming.

III. FOR POSSIBLE ACTION – APPROVAL OF MINUTES OF PREVIOUS MEETING

III.a. FOR POSSIBLE ACTION – Approval of minutes of previous meeting (December 12, 2024).

(5:32:08) – Chair Nichols introduced the item and entertained changes, comments, and/or a motion.

(5:32:20) – **MOTION:** Trustee Markle moved to approve the December 12, 2024 meeting minutes as presented. Vice Chair Lucas seconded the motion. The motion carried 4-0-0.

IV. FOR POSSIBLE ACTION – Library Board of Trustees Business.

IV.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CARSON CITY LIBRARY (“LIBRARY”) AND GRANTCYCLE FOR A TOTAL NOT TO EXCEED AMOUNT OF \$24,999 FOR THE GATHERING OF ESSENTIAL METRICS AND DELIVERABLES, AND THE ADDITION OF A REAL-TIME DATA DASHBOARD FOR TRACKING AND REPORTING ON THE INDIVIDUAL CAREER MAPPING PROJECT, FUNDED THROUGH AN AWARD FROM THE STATE OF NEVADA GOVERNOR’S OFFICE OF ECONOMIC

CARSON CITY LIBRARY BOARD OF TRUSTEES (LBOT)

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DEVELOPMENT (“GOED”) THROUGH DECEMBER 31, 2025, AND AUTHORIZATION OF THE LIBRARY DIRECTOR TO EXECUTE THE CONTRACT.

(5:32:46) – Chair Nichols introduced the item. Ms. Holt referenced the Staff Report and Supporting Materials, all of which are incorporated into the record, and provided an overview of the contract. She explained that the vendor, Grantcycle, would gather data for the Library to create comprehensive reports. Ms. Holt added that Grantcycle would create a final full data report at the end of the grant period.

(5:34:37) – In response to Vice Chair Lucas’ question regarding key metrics, Ms. Holt explained that metrics included completion rates, assessment scores, participant satisfaction, and satisfaction surveys. Ms. Holt responded to clarifying questions.

(5:36:27) – **MOTION: Trustee Markle move to approve the contract and to authorize the Library Director to execute it. The motion was seconded by Trustee Case and carried 4-0-0.**

IV.b FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CARSON CITY LIBRARY (“LIBRARY”) AND LIFELIQUÉ, INC. (“LIFELIQUÉ”) FOR A TOTAL NOT TO EXCEED AMOUNT OF \$525,500 FOR THE CREATION OF VIRTUAL REALITY FIELD TRIPS FOCUSED ON NEVADA’S CIRCULAR LITHIUM ECONOMY IN ENGLISH AND SPANISH, FUNDED THROUGH AN AWARD FROM THE STATE OF NEVADA GOVERNOR’S OFFICE OF ECONOMIC DEVELOPMENT (“GOED”) THROUGH OCTOBER 30, 2026, AND AUTHORIZATION OF THE LIBRARY DIRECTOR TO WORK WITH CITY STAFF ON THE APPROVAL AND EXECUTION OF THE CONTRACT.

(5:36:53) – Chairperson Nichols introduced the item. Ms. Holt referenced the Staff Report and Supporting Materials, all of which are incorporated into the record.

(5:38:07) – Trustee Markle asked if examples of the virtual reality field trips could be provided and Ms. Holt agreed to demonstrate them at the next meeting with headsets provided.

(5:39:40) – In response to Chair Nichols’ question, Ms. Holt explained that Lifeliq, provides virtual reality field trips and that the vendor’s content would belong to the Library under the contract. Ms. Holt clarified that the headsets that would be provided belonged to the Library.

(5:40:17) – Ms. Holt confirmed that Lifeliq prepares the virtual field trips, adding that the same work from the past three years with the Governor’s Office of Economic Development (GOED) would be continued. She added that the contract was under review by the City’s Purchasing Department, noting that the contract would go before the Board of Supervisors.

CARSON CITY LIBRARY BOARD OF TRUSTEES (LBOT)

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(5:41:20) – Chair Nichols pointed out that the Board couldn't vote on the contract since it was still under review. Ms. Holt and Ms. Neagos clarified that the motion involved authorizing Ms. Holt to work with City staff on approval and execution of the contract.

(5:43:49) – MOTION: Trustee Lucas moved to authorize the Library Director to work with City Staff on the approval and execution of the contract as discussed. Trustee Markle seconded the motion. The motion carried 4-0-0.

V. INFORMATION ONLY - LIBRARY DIRECTOR REPRESENTATIVE ADMINISTRATIVE REPORTS

V.a FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION OF ADMINISTRATIVE REPORTS OF LIBRARY DIRECTOR CONCERNING GENERAL FUND, GIFT FUND, GRANTS, STAFFING UPDATES, PROGRAMMING AND OUTREACH EVENTS FOR JANUARY 2025, AND UPDATES ON CARSON CITY LIBRARY ADMINISTRATIVE ACTIVITIES SINCE THE PREVIOUS REPORTS.

(5:44:15) – Chair Nichols introduced the item. Ms. Holt referenced the Staff Report and Supporting Materials, all of which are incorporated into the record. She provided the Director's Report, which is incorporated into the record. She responded to clarifying questions. Ms. Holt introduced Senior Workforce Development Leader Tammy Westergard to present the latest updates on the Carson City Library's Workforce Development partnership and project with GOED.

(5:50:54) – Tammy Westergard referenced the Late Materials, all of which are incorporated into the record, and provided an overview of the press releases. Ms. Westergard discussed the launch of the Senior Workforce Development Librarian in Residence program, noting that the program aimed to support career mapping and local workforce needs. She highlighted the importance of workforce labor market literacy and went over how virtual reality field trips could help individuals understand key skills needed in Nevada's resilient sectors including skilled trades, information technology, logistics, and healthcare. Ms. Westergard emphasized the impact of artificial intelligence on the workforce landscape. She introduced the president and cofounder of Lifelique Mark Anderson. Additionally, Ms. Westergard highlighted the importance of publisher continuity with Lifelique.

(6:06:49) – Chair Nichols asked about healthcare job training and Ms. Westergard explained that the virtual reality field trips focus on in-demand healthcare occupations. Ms. Westergard went over the industry-recognized credentials available, such as certified nursing assistant and dialysis technician programs. Ms. Holt added that the programs aimed to bridge the gap between high school and associate-degree level jobs by providing necessary certifications. Ms. Westergard explained that some licensed occupations required credentials to obtain a license, adding that the materials provided through the program aligned with regulatory requirements. Ms. Westergard responded to clarifying questions.

(6:17:37) – Ms. Westergard clarified that the headsets would serve as a textbook with enrollment required, adding that students could check out the headsets while career explorers could use them in-house. Ms. Holt responded to

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clarifying questions regarding the program. Ms. Westergard explained that the program would be marketed through community partners, a banner, and word-of mouth outreach. Ms. Holt emphasized Library staff's role in promoting the program.

(6:27:26) – Ms. Westergard highlighted early success with the program and recognition from GOED and the State Council of Libraries and Literacy. Trustee Markle emphasized the benefit of the credentials for employers seeking young talent and Ms. Westergard agreed, noting the Library's history of supporting workforce skills.

VI. INFORMATION ONLY - BOARD MEMBER ANNOUNCEMENTS & REQUESTS FOR INFORMATION

(6:33:05) – Chairperson Nichols introduced the item and entertained announcements and requests for information.

(6:33:15) – Trustee Markle asked if the strategic plan would be discussed at the next meeting and Ms. Holt said she hoped to have it ready for discussion in the near future.

VII. PUBLIC COMMENT

(6:33:57) – Chairperson Nichols entertained public comments; however, none were forthcoming.

VIII. FOR POSSIBLE ACTION – ADJOURNMENT

(6:34:08) – Chairperson Nichols adjourned the meeting at 6:34 p.m.

The Minutes of the January 9, 2025 Carson City Library Board of Trustees meeting are so approved this 13th day of February 2025.



STAFF REPORT

Report To:

Meeting Date: February 13, 2025

Staff Contact:

Agenda Title: Library Director representative administrative reports.

Agenda Action: Other / Presentation

Time Requested:

Proposed Motion

Board's Strategic Goal

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):

[101 GENERAL FUND BOARD REPORT_FEBRUARY_2025.pdf](#)

[230 GIFT FUND_FEBRUARY 2025.pdf](#)

[275 GRANT FUND BOARD REPORT_FEBRUARY 2025.pdf](#)

[Library Director Report_02132025.pdf](#)

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)

101 GENERAL FUND FY25**AS OF****2/7/2025**

Org	Object	Description	Original Budget	Revised Budget	YTD Expenses	Encumbrances	Remaining Budget	% Used
1016200	500101	SALARIES	1,017,942.00	1,017,942.00	451,125.65	0.00	566,816.35	44%
1016200	500102	HOURLY/SEASONAL	60,000.00	60,000.00	25,971.60	0.00	34,028.40	43%
1016200	500103	ADMINISTRATIVE PAY	0.00	0.00	0.00	0.00	0.00	
1016200	500106	MANAGEMENT LEAVE PAY	0.00	0.00	5,254.66	0.00	-5,254.66	
1016200	500107	ANNUAL LEAVE PAYOFF	0.00	0.00	13,748.01	0.00	-13,748.01	
1016200	500108	SICK LEAVE PAY	0.00	0.00	0.00	0.00	0.00	
1016200	500111	OVERTIME	0.00	0.00	192.09	0.00	-192.09	
1016200	500114	F L S A	0.00	0.00	0.00	0.00	0.00	
1016200	500116	HOLIDAY PAY	0.00	0.00	907.25	0.00	-907.25	
1016200	500125	TEMPORARY STAFFING	37,000.00	37,000.00	8,992.80	0.00	28,007.20	24%
1016200	500225	MEDICARE	15,544.00	15,544.00	7,174.99	0.00	8,369.01	46%
1016200	500230	RETIREMENT	298,361.00	298,361.00	136,407.91	0.00	161,953.09	46%
1016200	500240	GROUP INSURANCE	132,964.00	132,964.00	45,417.43	0.00	87,546.57	34%
1016200	500250	WORKERS' COMPENSATION	31,418.00	31,418.00	15,864.87	0.00	15,553.13	50%
1016200	500260	EDUCATION INCENTIVE	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
1016200	500271	PHONE ALLOWANCE	960.00	960.00	480.00	0.00	480.00	50%
1016200	500309	PROFESSIONAL SERVICES	20,000.00	20,000.00	4,729.34	0.00	15,270.66	24%
1016200	500330	TRAINING	8,000.00	8,000.00	1,250.00	0.00	6,750.00	16%
1016200	500346	FACILITY CONTRACT	950.00	950.00	0.00	0.00	950.00	0%
1016200	500349	CONTRACTUAL SERVICES	77,991.00	77,991.00	29,463.81	0.00	48,527.19	38%
1016200	500430	EQUIPMENT REPAIR & MAINT	890.00	890.00	385.59	0.00	504.41	43%
1016200	500433	SOFTWARE MAINTENANCE COST	36,073.00	36,073.00	31,039.31	0.00	5,033.69	86%
1016200	500434	BUILDING REPAIR & MAINT	471.00	471.00	0.00	0.00	471.00	0%
1016200	500444	OFFICE EQUIPMENT RENTAL	2,575.00	2,575.00	0.00	0.00	2,575.00	0%
1016200	500540	PUBLICITY/SPECIAL EVENTS	5,640.00	5,640.00	3,550.09	0.00	2,089.91	63%
1016200	500542	PRINTING/ADVERTISING	5,000.00	5,000.00	794.01	0.00	4,205.99	16%
1016200	500545	MEMBERSHIP / PUBLICATIONS	1,500.00	1,500.00	509.95	0.00	990.05	34%
1016200	500580	TRAVEL	3,500.00	3,500.00	0.00	0.00	3,500.00	0%
1016200	500601	OFFICE SUPPLIES	8,000.00	8,000.00	3,663.22	0.00	4,336.78	46%
1016200	500602	POSTAGE/SHIPPING	12,000.00	12,000.00	3,085.54	0.00	8,914.46	26%

101 GENERAL FUND FY25**AS OF****2/7/2025**

1016200	500625	OPERATING SUPPLIES	22,688.00	22,688.00	7,432.28	0.00	15,255.72	33%
1016200	500643	JANITORIAL SUPPLIES	4,800.00	4,800.00	2,997.74	0.00	1,802.26	62%
1016200	500645	BOOKS/ PERIODICALS/ PUBLICATIO	183,340.00	183,340.00	100,316.71	69,037.96	13,985.33	55%
1016200	500660	VEHICLE FUEL/OIL	420.00	420.00	0.00	0.00	420.00	0%
1016200	500675	SMALL FURNISHINGS	5,500.00	5,500.00	233.29	0.00	5,266.71	4%
1016200	500680	GIFTS & DONATIONS	0.00	0.00	0.00	0.00	0.00	
1016200	500710	TELEPHONE	17,411.00	17,411.00	7,063.19	0.00	10,347.81	41%
1016200	500712	POWER	23,000.00	23,000.00	13,816.41	0.00	9,183.59	60%
1016200	500713	HEATING	10,730.00	10,730.00	2,712.20	0.00	8,017.80	25%
1016200	500950	ISC: FLEET MANAGEMENT	2,304.00	2,304.00	1,152.00	0.00	1,152.00	50%
1016200	502450	CASH SHORT/OVER	0.00	0.00	-0.20	0.00	0.20	
1016200	507743	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	
1016200	507745	POOL SLIDE REFURBISHING	0.00	0.00	0.00	0.00	0.00	
1016200	500241	CITY HSA CONTRIBUTION	9,560.00	9,560.00	3,108.79	0.00	6,451.21	33%
1016200	507760	CAP OUTLAY-LEASES	0.00	0.00	0.00	0.00	0.00	
1016200	509110	LEASE INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	
1016200	508110	LEASE PRINCIPAL	0.00	0.00	0.00	0.00	0.00	
		TOTALS	2,057,532.00	2,057,532.00	928,840.53	69,037.96	1,059,653.51	45%

230 GIFT FUND FY25
AS OF
2/7/2025

Org	Object	Description	Original Budget	Revised Budget	YTD Expenses	Encumbrances	Remaining Budget	% Used
2306200	500102	HOURLY/SEASONAL	0.00	0.00	0.00	0.00	0.00	
2306200	500111	OVERTIME	0.00	0.00	0.00	0.00	0.00	
2306200	500125	TEMPORARY STAFFING	0.00	0.00	0.00	0.00	0.00	
2306200	500225	MEDICARE	0.00	0.00	0.00	0.00	0.00	
2306200	500250	WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	
2306200	500309	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	
2306200	500570	CC DOWNTOWN FLOWERS	0.00	0.00	0.00	0.00	0.00	
2306200	500571	FACILITY FFE NON-CAPITAL	0.00	0.00	0.00	0.00	0.00	
2306200	500573	FACILITY FF FRIENDS NON-CAP	0.00	0.00	0.00	0.00	0.00	
2306200	500580	TRAVEL	0.00	0.00	0.00	0.00	0.00	
2306200	500618	COMMUNITY PROGRAMMING	1,000.00	6,000.00	4,596.46	0.00	1,403.54	77%
2306200	500623	COLLECTION - FOL	1,000.00	22,500.00	12,703.30	0.00	9,796.70	56%
2306200	500625	OPERATING SUPPLIES	1,000.00	15,000.00	295.50	0.00	14,704.50	2%
2306200	500630	CUSTODIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	
2306200	500631	YOUTH PROGRAMMING	0.00	0.00	0.00	0.00	0.00	
2306200	500632	NATIONAL LIBRARY WEEK	0.00	0.00	0.00	0.00	0.00	
2306200	500635	NOD \$5 INDIGENT LEGAL SERVICE	0.00	0.00	0.00	0.00	0.00	
2306200	500636	LABORATORY EXPENSES	0.00	0.00	0.00	0.00	0.00	
2306200	500639	MOBILE MAKERSPACE - MATCH	0.00	0.00	0.00	0.00	0.00	
2306200	500645	BOOKS/ PERIODICALS/ PUBLICATIO	2,500.00	34,675.00	7,096.50	15,662.08	11,916.42	20%
2306200	500685	OPERATING HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	
2306200	500699	UNDESIGNATED AMOUNTS	0.00	63,687.00	0.00	0.00	63,687.00	0%
2306200	501225	GRANT - OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	
2306200	501475	SUMMER LEARNING PROGRAM	1,000.00	5,000.00	212.37	0.00	4,787.63	4%
2306200	502450	CASH SHORT/OVER	0.00	0.00	0.00	0.00	0.00	
2306200	507743	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	
2306200	593000	UNRESERVED FUND BALANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
2306200	501240	CAPITAL CITY READS	500.00	3,000.00	0.00	1,899.89	1,100.11	0%
2306200	501241	DIGITAL COLLECTION	250.00	17,000.00	0.00	203.12	16,796.88	0%
2306200	501242	SUMMER READING PROGRAM FOL	250.00	6,500.00	1,104.42	0.00	5,395.58	17%
TOTALS			12,500.00	178,362.00	26,008.55	17,765.09	134,588.36	15%

275 GRANTS FY25**AS OF****2/7/2025**

Org	Object	Description	Original Budget	Revised Budget	YTD Expenses	Encumbrances	Remaining Budget	% Used
2756200	500101	SALARIES	0.00	25,000.00	18,694.74	0.00	6,305.26	74.78
2756200	500102	HOURLY/SEASONAL	0.00	0.00	0.00	0.00	0.00	0.00
2756200	500111	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00
2756200	500225	MEDICARE	0.00	300.00	271.05	0.00	28.95	90.35
2756200	500230	RETIREMENT	0.00	7,000.00	6,262.73	0.00	737.27	89.47
2756200	500240	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
2756200	500250	WORKERS' COMPENSATION	0.00	600.00	852.18	0.00	-252.18	142.03
2756200	501201	GRANT - SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
2756200	501202	GRANT - BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
2756200	501225	GRANT - OPERATING SUPPLIES	0.00	1,457,152.00	165,314.24	0.00	1,291,837.76	11.35
2756200	507010	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
		TOTALS	0.00	1,490,052.00	191,394.94	0.00	1,298,657.06	13%

Library Director's Report

Library Director: Joy Holt

Library Board of Trustees Meeting: February 13, 2025



Staffing Updates:

- Joanna Rowley was promoted to Senior Library Assistant position effective January 9, 2025.
- Interviews have been scheduled for:
 - 1 Senior Library Assistant position.
 - 1 Library Assistant position.
- Workforce Development and Social Services Coordinator position is posted.

Programming and Outreach Events:

Special Programs in February 2025

- **02/11 and 2/14-*The Courtship of the Wolf's Daughter*, 4:30 pm.** Come hear a dramatic retelling of this popular folktale. For patrons of all ages.
- **02/13- Valentine's Day Craft, 5:30 pm-** Attendees can make themed bookmarks and heart-shaped cards for the holiday. For patrons of all ages.
- **02/16 - President's Day Craft, 2pm** - We will be closed for President's Day on 2/17 but we still have a craft program celebrating the holiday on 2/16. Participants will color pictures of President Washington's face and paste presidential quotes on their picture.
- **02/27-Author Talk** with Dog trainer **Kendall Brown, 5:30pm**-The author will be joining us to talk about her nonfiction book: ***Ten Secrets Of A Lazy Dog Trainer***.

Additional Information:

- 2025 Winter Reading Challenge Results:
 - Minutes read goal=200,000 minutes.
 - Minutes read total=447,329 minutes
 - * **This is 52% over the goal and the highest minutes read since at least 2017.**
 - Registrations=340
 - Total completions=172
 - * **These are the highest numbers for both categories since at least 2017.**
- Virtual Reality presentation of Workforce Development job simulation field trips, created by Lifeliqe.



STAFF REPORT

Report To: **Meeting Date:** February 13, 2025

Staff Contact:

Agenda Title: Trustees’ announcements & request for information.

Agenda Action: Other / Presentation **Time Requested:**

-
- Proposed Motion
 - Board's Strategic Goal
 - Previous Action
 - Background/Issues & Analysis
 - Applicable Statute, Code, Policy, Rule or Regulation
 - Financial Information
 - Is there a fiscal impact? No
 - If yes, account name/number:
 - Is it currently budgeted? No
 - Explanation of Fiscal Impact:
 - Alternatives

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)