

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF THE MEETING OF THE
LIBRARY BOARD OF TRUSTEES**

Day: Thursday
Date: September 12, 2024
Time: Beginning at 5:30 pm
Location: Community Center, Robert 'Bob' Crowell Board Room
851 E. William St.
Carson City, NV 89701

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Library Board of Trustees meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

NOTICE TO PUBLIC:

The public may provide public comment in advance of a meeting by written submission to the following email address: jholt@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

Notice to persons with disabilities: Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please notify the Carson City Library Administrative office in advance so that arrangements may be made. Requests may be made in writing and addressed to the office at 900 N. Roop St., Carson City NV 89701, or by calling 775-887-2244, ext. 7554.

Agenda Management Notice: Below is an agenda of all items scheduled to be considered. Notice is hereby provided that items on the agenda may be taken out of order, two or more agenda items may be combined for consideration and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

I. Call to Order - Roll Call

II. Public Comment

Members of the public who wish to address the Library Board of Trustees may come forward and speak on any topic that is relevant to or within the authority of the Library Board. The Board respects the right of citizens to present differing opinions and views. Comments may be limited to three minutes per person. If you believe your item requires extended discussion or action, you may ask a member of the Board to place it on the Board’s agenda for a future meeting. No action may be taken on a matter raised under this item of the agenda unless the matter is noticed on a Board agenda as an item on which action may be taken. In accordance with the Open Meeting Law, the Chairperson may prohibit public

comment if the person speaking is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

III. FOR POSSIBLE ACTION – Approval of minutes of previous meeting (August 8, 2024).

III.a FOR POSSIBLE ACTION – Approval of minutes of previous meetings (August 8, 2024)

[Click Here for Staff Report](#)

IV. FOR POSSIBLE ACTION – Library Board of Trustees Business

IV.a FOR POSSIBLE ACTION - Discussion and possible action regarding the 2025-2030 Strategic Plan of the Carson City Library.

Staff Summary: NRS 379.003 requires every public library in Nevada to develop a master plan, including plans for levels of library services and resources, which must extend 5 years into the future and be made current at least every 2 years. The third and final update to the 2019-2024 Strategic Plan was completed in October 2023, and an annual update was presented by the Library consultant Dr. Fred Steinmann at the Library Board of Trustees ("Board") meeting held December 14, 2023. Staff is requesting input from the Board regarding the process of developing a new strategic plan for years 2025-2030, including whether to retain the services of a consultant.

[Click Here for Staff Report](#)

V. INFORMATION ONLY - Library Director representative administrative reports

V.a FOR DISCUSSION ONLY: Discussion and presentation of administrative reports of Library Director concerning general fund, gift fund, grants, staffing updates, programming and outreach events for September 2024, and updates on Carson City Library administrative activities since the previous reports.

[Click Here for Staff Report](#)

VI. INFORMATION ONLY - Board Members'™ announcements & request for information.

VII. Public Comment

Members of the public who wish to address the Library Board of Trustees may come forward and speak on any topic that is relevant to or within the authority of the Library Board. The Board respects the right of citizens to present differing opinions and views. Comments may be limited to three minutes per person. If you believe your item requires extended discussion or action, you may ask a member of the Board to place it on the Board's™ agenda for a future meeting. No action may be taken on a matter raised under this item of the agenda unless the matter is noticed on a Board agenda as an item on which action may be taken. In accordance with the Open Meeting Law, the Chairperson may prohibit public comment if the person speaking is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

VIII. FOR POSSIBLE ACTION – Adjournment

*Copies of the reference material and any additional supporting material will be made available at the Carson City Library, located at 900 N. Roop St., Carson City, NV 89701 or by contacting Joy Holt, Library Director at 775- 283-7554 or jholt@carson.org. Copies of any such materials will also be made available at the meeting site. **In accordance with NRS 241.020, this agenda has been posted before 9:00 a.m. three working days before the day of the meeting at the following locations: Carson City Library, 900 N. Roop St., Carson City, NV 89701 Carson City Library Website: <http://www.carsoncitylibrary.org/about/board/meetings-and-notice> Nevada Public Notice Website: notice.nv.gov.



STAFF REPORT

Report To:

Meeting Date: September 12, 2024

Staff Contact:

Agenda Title: FOR POSSIBLE ACTION – Approval of minutes of previous meetings (August 8, 2024)

Agenda Action: Formal Action / Motion **Time Requested:**

Proposed Motion

Board's Strategic Goal

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):

[08-08-2024 Draft Minutes.pdf](#)

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)

CARSON CITY LIBRARY BOARD OF TRUSTEES (LBOT)

**Draft Minutes of the
August 8, 2024 Regular Meeting
Page 1**

A regular meeting of the Carson City Library Board of Trustees was scheduled for 5:30 p.m. on Thursday, August 8, 2024 in the Carson City Community Center Robert “Bob” Crowell Board Room, 851 East William Street, Carson City, Nevada 89701.

PRESENT: Chairperson Sarena Nichols
Vice Chair Jonathon Olivas
Trustee Deborah Case
Trustee Beth Lucas
Trustee Elizabeth Markle

STAFF: Mihaela Neagos, Deputy District Attorney
Joy Holt, Library Director
Briana Munoz, Public Meetings Clerk

NOTE: A recording of these proceedings, the Library Board’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Public Meetings Division of the Carson City Clerk’s Office, during regular business hours. For minutes and audio recordings of this Board’s meetings, please visit <https://www.carson.org/government/city-meetings>.

I. CALL TO ORDER - ROLL CALL

(5:31:56) – Chairperson Nichols called the meeting to order at 5:31 p.m. Roll was called; a quorum was present.

II. PUBLIC COMMENT

(5:32:27) – Chairperson Nichols entertained public comments. Deni French introduced himself as a Carson City resident and apologized for missing previous meetings. Mr. French expressed appreciation for the Board’s involvement and Library Staff, noting that they were patient and knowledgeable. He shared concerns regarding the restrooms and lighting at the facility, suggesting potential improvements.

III. FOR POSSIBLE ACTION – APPROVAL OF MINUTES OF PREVIOUS MEETING

III.a. FOR POSSIBLE ACTION – APPROVAL OF MINUTES OF PREVIOUS MEETING (July 11, 2024)

(5:35:14) – Chair Nichols introduced the item and entertained changes, comments, and/or a motion.

(5:35:26) – **MOTION:** Trustee Case moved to approve the July 11, 2024 meeting minutes as presented. Vice Chair Olivas seconded the motion. The motion carried 5-0-0.

IV. FOR POSSIBLE ACTION - LIBRARY BOARD OF TRUSTEES BUSINESS

IV.a FOR POSSIBLE ACTION - DISCUSSION AND POSSIBLE ACTION REGARDING THE ELECTION OF A CHAIR AND A VICE-CHAIR OF THE LIBRARY BOARD OF TRUSTEES FOR THE 2025 FISCAL YEAR.

CARSON CITY LIBRARY BOARD OF TRUSTEES (LBOT)

**Draft Minutes of the
August 8, 2024 Regular Meeting
Page 2**

(5:35:52) – Chairperson Nichols introduced the item and entertained nominations.

(5:36:47) – MOTION: Trustee Markle moved to nominate Sarena Nichols as Chair of the Library Board of Trustees for the 2025 Fiscal Year. Vice Chair Olivas seconded the motion. The motion carried 5-0-0.

(5:37:24) – Vice Chair Olivas expressed appreciation for his time as Vice Chair of the Library Board of Trustees and shared that due to family obligations, he would prefer if another Trustee stepped up as Vice Chair.

(5:37:53) – MOTION: Trustee Markle moved to nominate Beth Lucas as Vice Chair of the Library Board of Trustees for the 2025 Fiscal Year. Trustee Case seconded the motion. The motion carried 5-0-0.

(5:39:42) – Chairperson Nichols called for a five-minute recess due to a power outage at the Library.

(5:45:10) – Chairperson Nichols reconvened the meeting at 5:45 p.m.

V. INFORMATION ONLY - LIBRARY DIRECTOR REPRESENTATIVE ADMINISTRATIVE REPORTS

V.a. DISCUSSION AND PRESENTATION OF ADMINISTRATIVE REPORTS OF LIBRARY DIRECTOR CONCERNING GENERAL FUND, GIFT FUND, GRANTS, STAFFING UPDATES, PROGRAMMING AND OUTREACH EVENTS FOR AUGUST 2024, AND UPDATES ON CARSON CITY LIBRARY ADMINISTRATIVE ACTIVITIES SINCE THE PREVIOUS REPORTS.

(5:45:18) – Chair Nichols introduced the item. Ms. Holt referenced the Staff Report, General Fund Report, and Gift Fund Report, all of which are incorporated into the record, and responded to clarifying questions. Ms. Holt noted that the Fiscal Year 2025 numbers were still being finalized. Ms. Holt referenced the Library Director's Report, which is incorporated into the record.

(6:00:54) – Chairperson Nichols noted a technical error with Beanstack, a digital platform used by Library patrons and Ms. Holt asked Chair Nichols to follow up on the issue. Ms. Holt continued with her report and referenced the Circulation Statistics, which are incorporated into the record. Chair Nichols commented on the importance of utilizing the statistics to see how the Library could improve programming and outreach. Ms. Holt went over the challenges of acquiring Spanish materials.

(6:07:17) – Chair Nichols expressed appreciation for the reports. Ms. Holt mentioned the addition of new Library cards featuring a silhouette of the Library building. She responded to clarifying questions.

(6:09:11) – In response to Ms. Holt's question, Trustees agreed for Ms. Holt to provide the attendance and traffic reports every quarter beginning in October 2024. Vice Chair Lucas suggested that Ms. Holt provide attendance reports every three months, staggered by a month of other reports including collection reports.

(6:10:29) – In response to Trustee Markle's question, Ms. Holt went over the upcoming strategic plan process, noting that it would be included on next month's agenda. Additionally, Ms. Holt provided an update on the Governor's

CARSON CITY LIBRARY BOARD OF TRUSTEES (LBOT)

Draft Minutes of the

August 8, 2024 Regular Meeting

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Office of Economic Development (GOED) Workforce Development Program.

(6:13:39) – Vice Chair Lucas mentioned lighting concerns brought up during public comment. Ms. Holt noted that correcting the lighting’s direction in the parking lot had helped to address the matter and that she would review the impact once the sun began to set earlier. Additionally, Ms. Holt noted that she would explore options for added striping in the parking lot. In response to Vice Chair Lucas, Ms. Holt reported that bathroom check-ins were occurring hourly. Discussion ensued regarding unhoused individuals, safety concerns, and trespassing. In response to Trustee Case’s suggestion for a security guard at the Library, Ms. Holt noted that this could be cost prohibitive and could cause concern. Ms. Holt highlighted current challenges faced by Library Staff and the need for a deterrent that maintains a sense of safety for patrons. Trustee Markle suggested designating a Library Assistant to act as a “quasi-security guard.” Discussion ensued regarding increasing overall Staff and finding a solution to address “the repetitive rule violations from the same people.”

VI. INFORMATION ONLY - BOARD MEMBER ANNOUNCEMENTS & REQUESTS FOR INFORMATION

(6:44:01) – Chairperson Nichols introduced the item and entertained announcements and requests for information from Trustees.

(6:44:15) – Trustee Markle announced that Michael Branch, a writer, environmentalist, and professor at the University of Nevada, Reno, would speak at the Carson City Senior Center at 12:30 p.m. on August 20, 2024 at 12:30 p.m.

VII. PUBLIC COMMENT

(6:44:58) – Chairperson Nichols entertained public comments. Mr. French commended Library Staff for their efforts. He expressed support for the potential of a security guard at the Library and suggested adding more security cameras on site.

VIII. FOR POSSIBLE ACTION – ADJOURNMENT

(6:49:22) – Chairperson Nichols adjourned the meeting at 6:49 p.m.

The Minutes of the August 8, 2024 Carson City Library Board of Trustees meeting are so approved this 12th day of September 2024.



STAFF REPORT

Report To: **Meeting Date:** September 12, 2024

Staff Contact:

Agenda Title: FOR POSSIBLE ACTION - Discussion and possible action regarding the 2025-2030 Strategic Plan of the Carson City Library.

Staff Summary: NRS 379.003 requires every public library in Nevada to develop a master plan, including plans for levels of library services and resources, which must extend 5 years into the future and be made current at least every 2 years. The third and final update to the 2019-2024 Strategic Plan was completed in October 2023, and an annual update was presented by the Library consultant Dr. Fred Steinmann at the Library Board of Trustees ("Board") meeting held December 14, 2023. Staff is requesting input from the Board regarding the process of developing a new strategic plan for years 2025-2030, including whether to retain the services of a consultant.

Agenda Action: Formal Action / Motion **Time Requested:**

Proposed Motion

I move to direct the Library director to [depending on discussion]

Board's Strategic Goal

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Motion: _____ 1) _____ Aye/Nay

2) _____

(Vote Recorded By)



STAFF REPORT

Report To:

Meeting Date:

September 12, 2024

Staff Contact:

Agenda Title:

FOR DISCUSSION ONLY: Discussion and presentation of administrative reports of Library Director concerning general fund, gift fund, grants, staffing updates, programming and outreach events for September 2024, and updates on Carson City Library administrative activities since the previous reports.

Agenda Action:

Formal Action / Motion

Time Requested:

Proposed Motion

Board's Strategic Goal

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):

[101 GENERAL BOARD REPORT_SEPTEMBER_2024.pdf](#)

[230 GIFT FUND REPORT_SEPTEMBER_2024.pdf](#)

[Library Director Report_09122024.pdf](#)

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

101 GENERAL FUND FY25
AS OF
9/5/2024

Org	Object	Description	Original Budget	Revised Budget	YTD Expense:	Encumbrances	Remaining Budget	% Used
1016200	500101	SALARIES	1,017,942.00	1,017,942.00	110,207.97	0.00	907,734.03	11%
1016200	500102	HOURLY/SEASONAL	60,000.00	60,000.00	9,303.60	0.00	50,696.40	16%
1016200	500103	ADMINISTRATIVE PAY	0.00	0.00	0.00	0.00	0.00	
1016200	500106	MANAGEMENT LEAVE PAY	0.00	0.00	496.54	0.00	-496.54	
1016200	500107	ANNUAL LEAVE PAYOFF	0.00	0.00	13,748.01	0.00	-13,748.01	
1016200	500108	SICK LEAVE PAY	0.00	0.00	0.00	0.00	0.00	
1016200	500111	OVERTIME	0.00	0.00	192.09	0.00	-192.09	
1016200	500114	F L S A	0.00	0.00	0.00	0.00	0.00	
1016200	500116	HOLIDAY PAY	0.00	0.00	325.68	0.00	-325.68	
1016200	500125	TEMPORARY STAFFING	37,000.00	37,000.00	2,473.02	0.00	34,526.98	7%
1016200	500225	MEDICARE	15,544.00	15,544.00	1,938.29	0.00	13,605.71	12%
1016200	500230	RETIREMENT	298,361.00	298,361.00	33,000.27	0.00	265,360.73	11%
1016200	500240	GROUP INSURANCE	132,964.00	132,964.00	9,320.19	0.00	123,643.81	7%
1016200	500250	WORKERS' COMPENSATION	31,418.00	31,418.00	4,823.97	0.00	26,594.03	15%
1016200	500260	EDUCATION INCENTIVE	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
1016200	500271	PHONE ALLOWANCE	960.00	960.00	80.00	0.00	880.00	8%
1016200	500309	PROFESSIONAL SERVICES	20,000.00	20,000.00	3,341.84	0.00	16,658.16	17%
1016200	500330	TRAINING	8,000.00	8,000.00	0.00	0.00	8,000.00	0%
1016200	500346	FACILITY CONTRACT	950.00	950.00	0.00	0.00	950.00	0%
1016200	500349	CONTRACTUAL SERVICES	77,991.00	77,991.00	29,436.02	0.00	48,554.98	38%
1016200	500430	EQUIPMENT REPAIR & MAINT	890.00	890.00	200.00	0.00	690.00	22%
1016200	500433	SOFTWARE MAINTENANCE COST	36,073.00	36,073.00	23,231.56	0.00	12,841.44	64%
1016200	500434	BUILDING REPAIR & MAINT	471.00	471.00	0.00	0.00	471.00	0%
1016200	500444	OFFICE EQUIPMENT RENTAL	2,575.00	2,575.00	0.00	0.00	2,575.00	0%
1016200	500540	PUBLICITY/SPECIAL EVENTS	5,640.00	5,640.00	472.81	0.00	5,167.19	8%
1016200	500542	PRINTING/ADVERTISING	5,000.00	5,000.00	559.95	0.00	4,440.05	11%
1016200	500545	MEMBERSHIP / PUBLICATIONS	1,500.00	1,500.00	184.74	0.00	1,315.26	12%
1016200	500580	TRAVEL	3,500.00	3,500.00	0.00	0.00	3,500.00	0%
1016200	500601	OFFICE SUPPLIES	8,000.00	8,000.00	1,011.99	0.00	6,988.01	13%
1016200	500602	POSTAGE/SHIPPING	12,000.00	12,000.00	793.93	0.00	11,206.07	7%

101 GENERAL FUND FY25**AS OF****9/5/2024**

Org	Object	Description	Original Budget	Revised Budget	YTD Expense:	Encumbrances	Remaining Budget	% Used
1016200	500625	OPERATING SUPPLIES	22,688.00	22,688.00	5,474.29	0.00	17,213.71	24%
1016200	500643	JANITORIAL SUPPLIES	4,800.00	4,800.00	2,997.74	0.00	1,802.26	62%
1016200	500645	BOOKS/ PERIODICALS/ PUBLICATIONS	183,340.00	183,340.00	50,048.72	1,863.54	131,427.74	27%
1016200	500660	VEHICLE FUEL/OIL	420.00	420.00	0.00	0.00	420.00	0%
1016200	500675	SMALL FURNISHINGS	5,500.00	5,500.00	0.00	0.00	5,500.00	0%
1016200	500680	GIFTS & DONATIONS	0.00	0.00	0.00	0.00	0.00	
1016200	500710	TELEPHONE	17,411.00	17,411.00	1,922.63	0.00	15,488.37	11%
1016200	500712	POWER	23,000.00	23,000.00	4,257.77	0.00	18,742.23	19%
1016200	500713	HEATING	10,730.00	10,730.00	69.10	0.00	10,660.90	1%
1016200	500950	ISC: FLEET MANAGEMENT	2,304.00	2,304.00	1,152.00	0.00	1,152.00	50%
1016200	502450	CASH SHORT/OVER	0.00	0.00	0.00	0.00	0.00	
1016200	507743	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	
1016200	507745	POOL SLIDE REFURBISHING	0.00	0.00	0.00	0.00	0.00	
1016200	500241	CITY HSA CONTRIBUTION	9,560.00	9,560.00	725.75	0.00	8,834.25	8%
1016200	507760	CAP OUTLAY-LEASES	0.00	0.00	0.00	0.00	0.00	
1016200	509110	LEASE INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	
1016200	508110	LEASE PRINCIPAL	0.00	0.00	0.00	0.00	0.00	
		TOTALS	2,057,532.00	2,057,532.00	311,790.47	1,863.54	1,743,877.99	15%

230 GIFT FUND FY25
AS OF
9/5/2024

Org	Object	Description	Original Budget	Revised Budget	YTD Expenses	Encumbrances	Remaining Budget	% Used
2306200	500102	HOURLY/SEASONAL	0.00	0.00	0.00	0.00	0.00	
2306200	500111	OVERTIME	0.00	0.00	0.00	0.00	0.00	
2306200	500125	TEMPORARY STAFFING	0.00	0.00	0.00	0.00	0.00	
2306200	500225	MEDICARE	0.00	0.00	0.00	0.00	0.00	
2306200	500250	WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	
2306200	500309	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	
2306200	500570	CC DOWNTOWN FLOWERS	0.00	0.00	0.00	0.00	0.00	
2306200	500571	FACILITY FFE NON-CAPITAL	0.00	0.00	0.00	0.00	0.00	
2306200	500573	FACILITY FF FRIENDS NON-CAP	0.00	0.00	0.00	0.00	0.00	
2306200	500580	TRAVEL	0.00	0.00	0.00	0.00	0.00	
2306200	500618	COMMUNITY PROGRAMMING	1,000.00	1,000.00	85.75	0.00	914.25	9%
2306200	500623	COLLECTION - FOL	1,000.00	1,000.00	0.00	0.00	1,000.00	0%
2306200	500625	OPERATING SUPPLIES	1,000.00	1,000.00	20.00	0.00	980.00	2%
2306200	500630	CUSTODIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	
2306200	500631	YOUTH PROGRAMMING	0.00	0.00	0.00	0.00	0.00	
2306200	500632	NATIONAL LIBRARY WEEK	0.00	0.00	0.00	0.00	0.00	
2306200	500635	NOD \$5 INDIGENT LEGAL SERVICE	0.00	0.00	0.00	0.00	0.00	
2306200	500636	LABORATORY EXPENSES	0.00	0.00	0.00	0.00	0.00	
2306200	500639	MOBILE MAKERSPACE - MATCH	0.00	0.00	0.00	0.00	0.00	
2306200	500645	BOOKS/ PERIODICALS/ PUBLICATIO	2,500.00	2,500.00	0.00	0.00	2,500.00	0%
2306200	500685	OPERATING HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	
2306200	500699	UNDESIGNATED AMOUNTS	0.00	0.00	0.00	0.00	0.00	
2306200	501225	GRANT - OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	
2306200	501475	SUMMER LEARNING PROGRAM	1,000.00	1,000.00	212.37	0.00	787.63	21%
2306200	502450	CASH SHORT/OVER	0.00	0.00	0.00	0.00	0.00	
2306200	507743	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	
2306200	593000	UNRESERVED FUND BALANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0%
2306200	501240	CAPITAL CITY READS	500.00	500.00	0.00	0.00	500.00	0%
2306200	501241	DIGITAL COLLECTION	250.00	250.00	0.00	0.00	250.00	0%
2306200	501242	SUMMER READING PROGRAM FOL	250.00	250.00	437.32	0.00	-187.32	175%
		TOTALS	12,500.00	12,500.00	755.44	0.00	11,744.56	6%

Library Director's Report

Library Director: Joy Holt

Library Board of Trustees Meeting: September 12, 2024



**Carson City
Library**

Staffing Updates:

- The selected candidate for Library Assistant has verbally accepted an offer of employment and will tentatively start on 09/20/2024.
- The selected candidate for Senior Library Assistant has verbally accepted an offer of employment and will tentatively start on 09/22/2024.
- Amanda Conken has transitioned to the role of Collection Development Library Supervisor.
- The Circulation Supervisor position has been re-posted.
- 1 Senior Library Assistant position is posted.
- 1 Senior Library Assistant position is open.

Programming and Outreach Events

- September is **Library Card Sign-Up Month**. Anyone who signs up for a library card in the month of September will receive a free book.
- **Banned Books Week** is September 22-28, 2024. Related programs will include: Off the Shelf Book Club, Banned Books Trivia on September 28, 2024 at 1:00 p.m., along with a list of banned books in the Library's collection which can be accessed by a link in the catalog.
- **United Against Hate Week** is September 21-27, 2024. In partnership with the Nevada Attorney General's office the Library will promote this event by providing friendship bracelets and a free photo opportunity in front of a photo backdrop.
- **Earth Abides: Author Talk**. September 14, 2024 from 1-3:00 p.m. Presenter Don Scott will discuss author George A. Stewart and his 1949 work, *Earth Abides*. This program is in partnership with NV Humanities and is meant to complement and promote a hike happening with Don later in the month, exploring some of the Nevada geography that appears in *Earth Abides*.
- **Voter Registration Booth**. *Voter Advocates*, a local nonpartisan group, will have a table at the Library where patrons can register to vote on September 7, 2024 and September 17, 2024 (National Voter Registration Day).

Other News:

- The Summer Reading Challenge 2024 Wrap –Up Party was well attended. Our community finished with 787,084 total minutes read. Just shy of our 800,000 goal, but approx. 72,000 more than last year!
- The Library is getting a study pod, provided by the State Library using LSTA funding. The pod is scheduled for installation on September 16, 2024.