

**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
LIBRARY BOARD OF TRUSTEES**

**Day:** Thursday  
**Date:** April 13, 2023  
**Time:** Beginning at 5:30 pm  
**Location:** Carson City Library, Digitorium  
900 N. Roop Street  
Carson City, NV 89701

**AGENDA**

**NOTICE TO PUBLIC:**

Livestream video of the meeting will not be available. Members of the public who wish to listen to live audio of the meeting or who wish to participate by providing public comment during the designated public comment periods may do so via teleconference.

To join the meeting, please dial:  
When prompted, enter Conference ID #3  
When prompted, enter PIN #

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please notify the Carson City Library Administrative office in advance so that arrangements may be made. Requests may be made in writing and addressed to the office at 900 N. Roop St., Carson City NV 89701, or by calling 775-887-2244, ext. 7554.

NOTE: Below is an agenda of all items scheduled to be considered. Notice is hereby provided that items on the agenda may be taken out of order, two or more agenda items may be combined for consideration and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

**I. Call to Order - Roll Call**

**II. Public Comment**

Members of the public who wish to address the Library Board of Trustees may come forward and speak on any topic that is relevant to or within the authority of the Library Board. The Board respects the right of citizens to present differing opinions and views. Comments may be limited to three minutes per person. If you believe your item requires extended discussion or action, you may ask a member of the Board to place it on the Board's agenda for a future meeting. No action may be taken on a matter raised under this item of the agenda unless the matter is noticed on a Board agenda as an item on which action may be taken. In accordance with the Open Meeting Law, the Chairperson may prohibit public comment if the person speaking is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous,

offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

### **III. FOR POSSIBLE ACTION – Approval of minutes of previous meeting**

III.a FOR POSSIBLE ACTION - Approval minutes of previous meeting March 09, 2023).  
[3-9-2023 DRAFT Minutes.pdf](#)

### **IV. FOR POSSIBLE ACTION – Library Board of Trustees Business**

IV.a FOR POSSIBLE ACTION - Library Board of Trustee Business: Discussion and possible action to approve the closure of the Library on June 24-25, 2023 for migration to the new Integrated Library System (ILS).

Staff Summary: The Nevada Library Cooperative (of which CCL is a member) is migrating to a new ILS called Koha. Scoping sessions to make this transition as seamless as possible, have been ongoing since January 2023 and will continue up to the middle of June. In-person staff training will take place in Carson City in late May with virtual training webinars also being made available and ongoing. This type of migration is best conducted when a library is closed.

### **V. INFORMATION ONLY - Library Director representative administrative reports**

V.a INFORMATION ONLY - Administrative reports of Library Director consisting of reports concerning general fund, gift fund, grants, staffing updates, programming and outreach events for April 2023, and updates on Carson City Library administrative activities since the previous reports.

[101 GENERAL FUND BOARD REPORT APRIL 2023.pdf](#)

[230 GIFT FUND BOARD REPORT APRIL 2023.pdf](#)

[275 GRANTS BOARD REPORT APRIL 2023.pdf](#)

[Library Director Report 04132023.pdf](#)

### **VI. INFORMATION ONLY - Board Members' announcements & request for information.**

### **VII. Public Comment**

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## VIII. FOR POSSIBLE ACTION – Adjournment

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\*Copies of the reference material and any additional supporting material will be made available at the Carson City Library, located at 900 N. Roop St., Carson City, NV 89701 or by contacting Joy Holt, Library Director at 775- 283-7554 or [jholt@carson.org](mailto:jholt@carson.org). Copies of any such materials will also be made available at the meeting site.

\*\*In accordance with NRS 241.020, this agenda has been posted before 9:00 a.m. three working days before the day of the meeting at the following locations:  
Carson City Library, 900 N. Roop St., Carson City, NV 89701

Carson City Library Website: <http://www.carsoncitylibrary.org/about/board/meetings-and-notice>  
Nevada Public Notice Website: [notice.nv.gov](http://notice.nv.gov).